

Setting up your account in Rank One:

1. Go to www.rankonesport.com

2. Click **Parents/Students Fill Out Electronic Forms**

3. Select your state, then select Pasadena ISD. This will take you to the Pasadena ISD Rank One Parent Portal. Please read all of the instructions and select: **Click Here**

4. If you have not previously set up a Rank One parent user account, please select: **New to Rank One? Create New Account**

5. Go through the steps to create your account. After verifying your account and logging in for the first time, select: [Click here to add a new student](#)

6. Find your student using their last name and student ID number (Please remember that the last name will be as it appears in all official school documents). You will link the student to your account. Repeat for any additional children you have in the band program.

7. Complete and electronically sign the following TWO documents:

- [Athletic Participation Packet](#)
- [Emergency Card](#)
- [Any other requested forms](#)

(Note: Do not fill out the other forms inside the Athletic Participation Packet – simply click the boxes to acknowledge you reviewed the forms)

8. The Dobie HS Band Directors are responsible for verifying the Physical Exam form. Once you have turned in your completed physical form to the band directors and have completed your online forms, you're ALL SET!!!

THANK YOU!!!